**Sample Email**   
Please fill out the text below in red, and then copy and paste it to a new email.

**Title:** (Your company name) Assessment to be completed

Dear (firstname),

You have been invited to complete the following assessment.

**Technial Support Situational Judgement Assessment**  
This assessment will measure your ability to provide customer service support.

Once you have read the questions, select your response from the multiple choice options.

This assessment has 12 questions and you have 15 minutes to complete.

Please complete by {insert deadlines date and time}.

To commence your assessment please [Click Here](https://s.surveyanyplace.com/mvqufvye)

Regards,

(insert company logo, footer and/or contact details)