**Sample Email**
Please fill out the text below in red, and then copy and paste it to a new email.

**Title:** (Your company name) Assessment to be completed

Dear (firstname),

You have been invited to complete the following assessment.

**Call Centre Situational Judgement Assessment**
This assessment will measure your ability to provide customer service support.

Once you have read the questions, select your response from the multiple choice options.

The assessment has 8 questions and will take approximately 10 minutes.

Please complete by {insert deadlines date and time}.

To commence your assessment please [Click Here](https://s.surveyanyplace.com/ywnmvsut)

Regards,

(insert company logo, footer and/or contact details)